

Tuition Assistance Process

Tuition assistance is awarded to families who demonstrate need as funds are available. Students entering grades 1 through 12 are eligible to apply. This process is strictly confidential and is administered through the Office of Admission.

Applications for tuition assistance may be submitted as early as November 1 for the upcoming academic year.

With limited funding available, applicants are encouraged to apply early for consideration before funds are exhausted.

The deadline to submit an application for tuition assistance is April 1 for the upcoming academic year.

Although applications may be submitted after this date, funding is often exhausted after this deadline.

Step 1: Pre-Register Student for Admission (See Admission Process for complete details.)

Prospective students must be tested and accepted to the school prior to submitting an application for tuition assistance. *Please note that testing and registration fees are not included with tuition assistance awards.*

Step 2: Complete an Online Financial Need Analysis

Trinity School of Texas requires that all applicants complete a financial need analysis through FACTS Management Company, a secure, third party provider that specializes in the assessment of such reports for independent schools.

This online application is available at <https://www.factstuitionaid.com>). FACTS will assess a \$25 fee to each family submitting an application for assistance at the time reports are completed online.

Applicants who do not have internet access may make arrangements with the Director of Admission to reserve a private terminal at the school in order to complete this report.

Step 3: Submit Supporting Documentation

Once the online application is complete, families must submit all necessary supporting documentation to FACTS Grant & Aid Assessment. This includes:

1. Copies of your most recent tax forms including all supporting tax schedules.
2. Copies of your 2009 W-2 form for both you and your spouse.

3. Copies of supporting documentation for Social Security Income, Welfare, Child Support, Food Stamps, Workers' Compensation, and TANF.

This information is necessary for FACTS Grant & Aid Assessment to evaluate the need for tuition assistance.

Step 4: Assistance Notification

Notices of tuition assistance awards are sent to applicants in May for the upcoming school year.

Students receiving a tuition assistance award must finalize acceptance contracts, enrollment agreements, and any remaining paperwork with the Director of Admission by June 1 for the upcoming school year.

It will be assumed that recipients with outstanding paperwork after June 1 have declined their assistance award. Unclaimed assistance awards will then be available for allocation to other applicants who have also demonstrated financial need.

Frequently Asked Questions:

What is tuition assistance?

Tuition assistance consists of funds awarded to families who demonstrate a financial need for assistance with tuition expenses. Funds are made available to outstanding students who would otherwise be unable to afford such an opportunity. Awards are provided by Trinity School of Texas and all assistance documentation and applications are strictly confidential.

How is assistance determined?

Trinity School of Texas uses the services of FACTS Grant & Aid Assessment to determine the financial need of all tuition assistance applicants.

The first part of this process requires that all families complete online application (available at <https://www.factstuitionaid.com>). This application will require families to submit information regarding their income, expenses, assets and liabilities.

After completing the online application, families submit supporting documentation to FACTS which enables the verification of all information submitted on the initial application. This includes:

1. Copies of your most recent tax forms including all supporting tax schedules.
2. Copies of your 2009 W-2 form for both you and your spouse.
3. Copies of supporting documentation for Social Security Income, Welfare, Child Support, Food Stamps, Workers' Compensation, and TANF.

This two-part process enables FACTS to evaluate the need for tuition assistance.

FACTS works with 5,000 educational institutions and over a million families each year. They have been in business since 1986. For more information about the company, feel free to visit their website at www.factsmgt.com.

Who can apply?

Students entering grades 1 through 12 may apply for tuition assistance. New student applicants must have been tested and accepted prior to applying for assistance.

How much tuition assistance may I expect to receive?

Each case is considered individually. Although a family may demonstrate need, every family should expect to contribute something toward their child's education. Assistance is based on demonstrated financial need, academic record, and character.

Is tuition assistance renewable each year?

Tuition assistance must be applied for each year. A change in a family's financial status may increase or decrease the amount of assistance which may be awarded.

Are there payment options?

Tuition may be paid annually, by semester or monthly.

How does separation or divorce affect the tuition assistance process?

Trinity School of Texas expects custodial parents to participate in the support of their child at school. Therefore, custodial parents are expected to be included in the application process for tuition assistance.

Are there any restrictions on tuition assistance students?

Each scholarship recipient is expected to maintain the highest academic standards, exemplary behavior, and to remain in compliance with all school policies. Failure to meet these expectations will result in review of tuition assistance by the Scholarship Committee prior to mid-year and/or the end of the school year.

When will I be notified if I have received tuition assistance?

Notices of tuition assistance awards are sent to applicants in May for the upcoming school year.

If you have additional questions regarding our tuition assistance process, please call the Director of Admission at (903) 753-0612 ext. 236.